



International Cooperative Education
www.icemenlo.com

LONDON

internship at U.S. Embassy

to assist 17 staff members. Work in commercial section helping US companies open branches in the UK, and obtain visas for their employees.

DURATION: Minimum of 12 weeks

Academic standing: at least junior level in such fields as economics, marketing, political science, English, business, or international studies.



Work conditions: 40 hours per week. Interns must be professionally dressed

Prerequisites: outgoing personality, excellent writing skills, ability to integrate into any work team and show results in market research (planned and unplanned), also do simple administrative office work like labeling and stuffing envelopes, have sufficient financial resources to live in London.

You must have (or obtain) a valid US passport. ICE will assist you to obtain a diplomatic visa to enter England.

This is a unique experience to work for America at a very critical time for our nation. You will be immersed in the British culture and will gain knowledge that you can never get in the classroom.

Applicants must provide ICE with the following items:

1. A cover letter
2. A professional resumé
3. A three-page writing sample on any topic
4. Two letters of recommendation
5. If you are accepted into the internship program, pay the placement fee.

More information is available on our website www.icemenlo.com, or contact the ICE coordinator, Dr. Gunter Seefeldt, at info@icemenlo.com

